

Bar Manager

Overview:

Run the sports club bar so it acts as a popular and profitable social hub for members and visitors alike.

Reports to:

The management committee

Time commitment:

10 hours per week

Responsibilities:

- Ensure the bar is always stocked and staffed during opening hours for matches, events and socials.
- Manage the bar's finances, keeping accurate records and liaising with the Club Treasurer.
- Recruit, train and oversee all staff including behind the bar, kitchen, security and cleaners.
- Update all licences and accreditation required (such as serving alcohol, entertainment, health and safety and food hygiene) and comply with all the relevant laws.
- Manage turnover of products and services in the bar.
- Promote the bar as a venue, its regular deals and events for members as well as the general public.

Skills and attributes:

- Experience managing a bar.
- Financially capable.
- Able to manage staff (duties, hours, wages and commitments/concerns) and customers.
- Outgoing and sociable.